



Evergreen Newcomers & Neighbors

Evergreen Newcomers and Neighbors

Bylaws

May 2011

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Article I NAME and KEY DATES

The name of this organization shall be Evergreen Newcomers and Neighbors ("Club"). The Club fiscal and membership year shall run from July 1 to June 30. An audit of the Club financial records shall be completed by September 1 of each year.

Article II MISSION

The mission of the Club is to provide opportunities for its members to meet other people through social events and activities.

Article III MEMBERSHIP

Section 1. The Club shall be open to all adult residents of the greater Evergreen/Conifer area, regardless of their length of residency.

Section 2. A dues-paying member shall be entitled to all privileges of the Club. Membership is required to participate in any Activity or Interest group. However, a one-time visit to any Activity or Interest meeting from a prospective member is permitted.

Section 3. At its May meeting, the Board of Directors ("Board") shall establish the membership dues for the following membership year.

Section 4. Dues shall cover the membership year September through August. Dues paid by new members on or after March 1 shall include membership through the following membership year.

Section 5. The payment of dues shall entitle all adult members of a household to participate in Club activities. Certain activities may also require separate funding or fees.

Article IV BOARD AND OFFICERS

Section 1. All members of the Board are Officers of the Club. The Board shall consist of the Executive Committee and the following Committee Chairpersons: Program and Social, Activities and Interests, Publicity, Hospitality, Membership, Nominating, Community Outreach, Newsletter Editor, and the Webmaster ("Board"). Each Committee shall have only one voting position on the Board.

Section 2. The Executive Committee shall consist of the President, Vice President, Secretary and Treasurer. In the event of a deadlock on a decision needed by the Executive Committee, the issue shall be taken to the full Board for a final vote.

Section 3. Officers shall perform those duties as specified under Article VI of these Bylaws.

Section 4. Officers shall serve for a term of one year, beginning July 1, unless a person assumes office after July 1, in which case that person shall serve for the remainder of that term.

Section 5. Nominations for Board positions shall be filled in accordance with the Operating Procedures for the Nominating Chairperson which shall be incorporated herein by reference.

Section 6. The nominated Board slate shall be elected by majority vote of the Board and announced in the Club Newsletter.

Section 7. Installation of officers shall take place at the May Board meeting.

Section 8. If a vacancy occurs in any office, the Nominating Committee shall select a replacement to immediately assume the duties of that office, subject to such replacement being approved at the next Board meeting.

Section 9. A person shall serve on the Board no longer than three consecutive years in any one Board position. However, the Newsletter Editor and the Webmaster shall not be bound by the three-year limitation.

Section 10. The signature of either the Treasurer or the President shall be required on a check. The signature card at the Board-approved financial institution shall include both signatures.

Section 11. The Duties and Responsibilities of the Officers are outlined in the Club Operating Procedures.

Article V BOARD MEETINGS

Section 1. The Board shall meet the first Monday of each month except when the Board determines that no meeting is necessary. The meeting date may be moved by the President to another date that same month if the first Monday is a holiday.

Section 2. A quorum, consisting of 50% of the voting Board members plus one, shall be required to conduct Board business.

Section 3. During any regular or special Board meeting at which a quorum is present, motions shall be carried by a majority vote of the voting Board members present. In the

event of an emergency, as determined by the President of the Club, decisions shall be made by a simple majority of the Executive Committee.

Section 4. Any commitment by the Club shall first be approved by the Board at a duly convened Board meeting, or in the case of an emergency, by the Executive Committee.

Section 5. Board meetings are open to all members of the Club.

Article VI COMMITTEES

Section 1. The standing committees shall be:

- a. Those listed in Article IV, Section 1.
- b. Budget
- c. Bylaws, Board Policies and Operating Procedures Review
- d. Nominating

Section 2. In addition to the standing Committees listed in Section 1, the President may appoint additional committees with Board approval, as deemed necessary.

Section 3. There shall be a maximum of two chairpersons per committee. If there is more than one chairperson for a committee, they shall be identified as co-chairpersons with equal authority, but together they shall cast but one vote at Board meetings.

Article VII BYLAWS REVISION

Section 1. These Bylaws may be amended at any Board meeting, provided the proposed changes have been submitted in writing and read at a previous meeting. Amendments shall be passed by a two-thirds vote of the Board members in attendance.

Section 2. The Board Policies and Operating Procedures shall be incorporated herein by reference. In January of each year, a Bylaws, Board Policies, and Operating Procedures Review Committee consisting of three members shall be appointed by the President. This Committee shall review the existing documents and propose additions or revisions. The proposed additions and revisions shall be presented to the Board in accordance with Section 1 of this Article VIII.

Article VIII DISSOLUTION

In the event of the dissolution of the Club, all remaining assets of the Club, including any remaining cash, shall be donated to local charities as determined by the Board.

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However, sufficient cash to cover the expenses of completing any open financial affairs of the club shall be retained for that purpose.

Article IX PARLIAMENTARY AUTHORITY

The rules contained in the most current edition of "Robert's Rules of Order" shall govern Club meetings, except where Robert's Rules are inconsistent with these Bylaws and any special rules of order that this Club from time to time may adopt.